

2021 COMPUTER PURCHASING REQUEST May 14, 2021

As I mentioned, finding price/feature configurations that would work, along with stock availability, proved to be quite a challenge this year. But, with a day to spare before the packet was due, the pieces have fallen together!

Per our <u>technology plan</u>, we are slated to replace 34 machines. It actually says 33 on the chart in that document, which is a mistake. If you count up the individual machines that I enumerated, it is really 34. My apologies!

I would like to select quotes from 2 vendors for this year's purchasing:

- For the 19 desktops and 10 laptops, I would like to go with Insight Public Sector. The quote for these 29 machines, including delivery, is \$20,165.72.
- For the 5 branch servers, I would like to go with System76. The quote here is \$11,360.20.

The combined total is \$31,525.92. However, I'd like to request up to \$33,000 for this to have a little wiggle room in case stock runs out by Tuesday morning and I might need to substitute something.

We budgeted \$36,000 for big tech purchases this year, and as of now have spent less than \$500 (I just had to buy an Internet router to replace one that died at the Union Twp. Branch, and it hasn't showed up yet on the financials). This leaves money in this budget line for unexpected expenses or replacing old monitors later this year.

Thanks for considering!

Submitted by John Rucker